

## ITALIAN LANGUAGE COURSES AT SCHOOL

## GROUPS 4 - 12 STUDENTS

	Italiano Facile	Intensive Standard	Long Term courses	
	12/week	20/week	20/week	
1 week	150,00	230,00	12 weeks	1.790,00
2 weeks	280,00	405,00	week 13 - 23	140,00
3 weeks	390,00	570,00	24 weeks	2.990,00
4 weeks	480,00	730,00	week 25 - 47	120,00
Extra week	110,00	150,00	48 weeks	5.520,00

## INTENSIVE COMBINED COURSES GROUPS + INDIVIDUAL LESSONS

	Intensive Combined 4	Intensive Combined 6	Intensive Combined 8	Intensive Combined 10
	20 + 4 / week	20 + 6 / week	20 + 8 / week	20 + 10 / week
1 week	380,00	450,00	525,00	600,00
2 weeks	700,00	850,00	995,00	1.145,00
3 weeks	1.015,00	1.235,00	1460,00	1.680,00
4 weeks	1.320,00	1.620,00	1915,00	2.210,00
Extra week	295,00	370,00	445,00	520,00

## INDIVIDUAL or SMALL GROUPS

	Individual	2 Students	3 Students	Language Certification
				celi - cils - plida - Dils_Pg
1 hour	42,00	60,00	75,00	45,00
10 hours	390,00	570,00	710,00	420,00
1 h. over 10	38,00	55,00	69,00	40,00
20 hours	740,00	1.080,00	1.350,00	800,00
1 h. over 20	37,00	54,00	67,00	38,00
W.E. suppl	15,00 / day	15,00 / day	15,00 / day	15,00 / day

## ONLINE ITALIAN LANGUAGE COURSES

	INDIVIDUAL	GROUP COURSES		
	General Italian	LIGHT Extensive course _ 30 hours in 10 weeks	Language Pills	Cultural Course
	all levels		from B1 level	programs may vary
5 hours	210,00	250,00	From 60,00€ each pill. Different subject. Monographic lessons.	Prices from 150,00
10 hours	390,00			
20 hours	740,00			

"LANGUAGE<sup>PLUS</sup>" PROGRAMMES

## INDIVIDUAL OR SMALL GROUPS

	Cooking	Photography	Pottery	Diving	
	3 less. * 2h.	3 less. * 2h.	3 less. * 1,5h.	5h./weekly	
1 week	455,00	455,00	455,00	570	Scuba diver
2 weeks	855,00	855,00	855,00	988	Open water
extra lesson	75,00	75,00	50,00	----	

## ITALIAN LANGUAGE FOR INTERPRETERS AT SCHOOL

	INDIVIDUAL			GROUPS	
	Italian language for C1 - C2 levels	Culture Course "Viaggio In Italia"	Training in Interpretation	20 less./week	
1 hour	45,00	45,00	60,00	1 week	380,00
10 hours	420,00	420,00	550,00	2 weeks	760,00
20 hours	800,00	800,00	1.000,00	-----	-----

## ONLINE ITALIAN LANGUAGE FOR INTERPRETERS

	INDIVIDUAL		GROUP COURSES	
	Individual Italian C1 - C2	Culture Course "Viaggio In Italia"	Language Pills from C1 level	15 lessons / week
1 hour	45,00	45,00	60,00€ each pill. Monographic 1-day course based on different topic	275,00
10 hours	420,00	420,00		
20 hours	800,00	800,00		

## IN PRESENCE and ONLINE GROUP COURSES' CALENDAR 2024

MONTH	Intensive Group Courses Standard/Combined		Group Courses for Interpreters	
	Level A1	Levels A2-C2	Online	At School
January	Monday 8	M o n d a y		
February	Monday 5			
March	Monday 4			
April	Tues. 2, Mon. 29			
May	Monday 20		Mon. 6, 20	
June	Monday 17		Mon. 3, 17	
July	Monday 15		Monday 1	Mon. 15, 29
August	Monday 12			Monday 12
September	Monday 16			
October	Monday 14			
November	Monday 11			
December	Monday 9			

## Further Information

- Enrolment fee: € 50 group courses at school – 25€ for individual lessons at school – FREE for Online lessons
- Payable once only, on enrolment; valid for all courses and programmes and for 12 months from starting date.
- Enrolment fee includes all school services: entry test, final certificates, tutoring assistance when needed, organization of free time social and cultural activities, use of school facilities (snack and coffee corner) free periodical conversation seminars.
- Course book and additional daily papers are included.
- Minimum age 16
- Group lessons are 50 minutes long. Individual lessons are 60 minutes long.
- Open every week of the year.
- School is closed on Italian Public Holidays 2024:  
January 1, 6; April 1, 25; May 1; June 2, 24; August 15; November 1; December 8, 25, 26.  
Christmas Holidays run from December 24 2023 to January 07, 2024.

ACCOMMODATION & logistic					
price per person	Shared Apt. w. or without Italians		BED & BREAKFAST or Host families (*)		Apartment
	sgl room	dbl room price p.p.	sgl room	dbl room	Price per week
	just room renting		B&B	B&B	
1 week	210,00	160,00	250,00	190,00	<u>Studio</u>
2 weeks	420,00	315,00	500,00	375,00	from 400
3 weeks	600,00	450,00	720,00	540,00	<u>2 rooms</u>
4 weeks	770,00	580,00	930,00	700,00	from 500
Add week	190,00	145,00	230,00	175,00	
Add Night	40,00	30,00	45,00	35,00	<b>Hotels</b>
Private bath	50,00	37,50	50,00	37,50	
Dinners	you may use the kitchen food not included		20 per dinner per person to book to your host		<i>Special prices at our partner hotels</i>
Check in & cleaning	Check in included - Cleaning upon arrival; NO room cleaning		Check in included - Cleaning upon arrival; Room cleaning once/week		
Pick up	Upon request				
Car Park					

### Further Information about accommodation

- A Door to Italy is not the owner, manager or intermediary of the accommodation service. The school has agreed discounted prices for its clients with a small network of homeowners, bed and breakfasts and hotels. Interested customers can request information from us but booking and payment are direct between customer and supplier.
- (\*) Food for typical Italian breakfast included but not served. Bathroom is shared.
- Host families prices are all inclusive of: general expenses, use of the kitchen to self prepare meals, food for Italian breakfast only, cleaning of the room once weekly, check in and check out, blankets and towels.
- Caution: 100,00€/shared apt renting; 200,00€ /independent apartment renting. Deposit will be returned at check out.
- Accommodation period run from Saturday afternoon until Friday afternoon or from Sunday afternoon until Saturday morning (within 10 am)
- If you will arrive a day earlier or you would like to extend your stay in Genoa, please contact the school for support.

## GENERAL TERMS AND CONDITIONS

### 1. Enrolment

Registration for one or more courses can be done by email ([info@adoortoitaly.com](mailto:info@adoortoitaly.com)), through the website [www.adoortoitaly.com](http://www.adoortoitaly.com) or in person at the headquarters in Via Santi Giacomo e Filippo, 19/10 16122 Genoa.

Registration is confirmed after payment of a deposit of 30% of the total amount of the services booked, including the registration fee of € 50,00 (minimum deposit € 150,00).

The payment of the deposit is possible by **Credit card** or **Bank Transfer** addressed to:

Name: A DOOR TO ITALY srl Bank: DEUTSCHE BANK - Code ABI: 03104 CAB01400 Code SWIFT: DEUTITMMGEN

Code IBAN: IT36R0310401400000000820590 - Reason: Italian course and name of the student

Please remind that bank fees are at your side

The balance of the amount due must be paid WITHIN the first day of the course.

Those who need to apply for a study visa follow a different procedure, as indicated in paragraph 5 dedicated to them.

### 2. Courses, lessons and registration fee

The registration fee of € 50,00 is not included in the course price. The enrolment fee has a duration of 12 months from the start date of the course. Includes: welcome kit, school assistance and services, teaching materials.

Schedule and delivery methods:

- The courses do not take place on local and national holidays and as a rule we offer the possibility of recovering the lost day (s) or a discount of € 20,00 for each day of lessons lost due to holidays. We invite you to consult the public holidays in our calendar.

- Lessons take place from Monday to Friday. Lessons on Saturday require a supplement of € 15,00

- In case of absence (for personal reasons) during the group lessons, no recoveries are foreseen.

- The Institute reserves the discretionary right to move the Student from one course level to another, in the event of difficulty in learning and/or due to the school's didactic-logistic and/or class management requirements.

- Individual lessons, whose calendar is flexible and modifiable, must be cancelled or moved upon notice within 24 hours prior to the lesson itself.

- The face-to-face lessons, both in groups and individually, in case of force majeure (rare event, beyond the control and the will of the school board) can be carried out online. In this case, the school is required to formally notify the participants and explain the reasons for this need.

Absences during these lessons are counted as absences during face-to-face courses.

• The carrying out of the course in a group requires the participation of at least 4 students. To guarantee the quality of the courses, even if the minimum number of participants is not reached, the School undertakes to deliver the course at the established level, but in different ways: 3 participants = 15 lessons per week; 2 participants = 10 lessons per week; 1 participants = 5 lessons per week. In this case it is understood that the price does not change from the list price for the group with 4 participants.

### 3. Accommodation

The school does not directly manage student accommodation, but makes use of external suppliers, verifying the quality of the service offered.

Accommodation bookings are handled by the school which acts as an intermediary between the student and the service provider. The school undertakes to provide complete information and the relative cost and to complete the booking in the name and on behalf of the client. Payment and check in are made by the student directly with the owner.

As an intermediary, the school is not responsible for damages of any kind, whether suffered or caused by the student, or for any disservices on the part of the accommodation provider. The school is therefore unable to make refunds or discounts on its own initiative unless authorized by the service provider.

### 4. Study Visa

Students who need an entry visa to Italy for exclusive study reasons can have more information on the dedicated web page <http://vistoperitalia.esteri.it/home/en>, they must also contact the Italian consular authorities of their country to complete the necessary formalities.

After having received in advance the full payment, the school will provide via email or regular mail the registration certificate and other documentation that the embassy deems necessary in order to issue the study visa.

Within 8 days of arrival, the student is obliged to report to the police station to obtain a permit of residence. Information and assistance will be available once you arrive in Italy and start the course.

If the student does not obtain the entry study visa to Italy, he must submit a formal letter of denial issued by the competent authority. In this case, the school will return the entire sum received, excluding administrative expenses in the amount of 250.00 euros. Any bank charges incurred for returning the money are charged to the recipient.

If the student, after obtaining the visa, decides, for personal reasons, to cancel the course booking, then he / she must request the revocation of the visa, providing the school with a copy of the letter issued by the Italian Embassy. In this case, the school will return the entire sum received, excluding administrative expenses in the amount of 250.00 euros. Any bank charges incurred for returning the money are charged to the recipient.

### 5. Insurance

All students enrolled in the courses are covered by insurance, except for wilful misconduct or gross negligence, for any accidents that may occur at the school premises.

The school assumes no responsibility for illness, injury and civil liability related to events that may take place outside the school.

Citizens of the European Union, Switzerland, Liechtenstein, Norway and Iceland, in possession of the European health insurance card issued by their country, are entitled to receive free treatment in Italy, not just urgent.

Non-EU citizens need health insurance, to be stipulated before departure, and which covers them for the entire duration of their stay in Italy and on the European territory.

Furthermore, we advise students to insure for the hypothesis of non-reimbursement of payments made to our School in the event of late cancellation, non-arrival at the destination (so-called no-show), absence from courses or early departure (see 7. terms cancellation and notice)

### 6. Rescission of the Contract

The school has the right to withdraw from the contract and to withhold the sum received up to that moment (and also to demand the balance) in the event of default by the student:

- In case of non-payment of part of the sum relating to the course;
- In case of behaviours that are not in keeping with the environment and that cause discomfort and disturbance to others as well as noncompliance with this regulation and the rules of common living.

In cases of force majeure (rare event, beyond the control and will of the school board, such as infectious diseases, pandemics, particularly adverse weather conditions) if the school is unable to provide the entire chosen course, it may interrupt the lessons, giving official notice. The student has the right to opt for 2 alternative solutions:

- a) continue the online course (if the interrupted course was in attendance)
- b) receive a voucher valid for 24 months for the part of the course still to be followed

The student will have a limited period of time of one or more weeks (defined according to the severity of the case of force majeure) to choose between the two solutions and must notify the school via email.

### 7. Cancellation Terms

The student has the right to withdraw from the contract and unsubscribe from the course, by giving notice in writing, via email.

Regardless of the reason, the notice terms for reimbursement are as follows:

- For cancellations that arrive 30 days before the course start date, the student receives a refund of the deposit paid, or a voucher valid for 12 months equal to the full amount paid, minus € 50,00 for administration and secretarial expenses. The voucher is to be used exclusively in the 12 months following the presumed course start date and according to the new course start calendar;
- For cancellations that arrive 29 - 15 days before the course start date, the student does not receive any refund but gets a voucher valid for 12 months equal to the amount paid, minus € 50,00 for administration and secretarial costs. The voucher is to be used exclusively in the 12 months following the presumed course start date and according to the new course start calendar;
- For cancellations arriving 14 - 3 days before the course start date, the student does not receive any refund but gets a voucher valid for 12 months equal to the amount paid, minus € 100,00 for administration and secretarial expenses. The voucher is to be used in the 12 months following the presumed starting date of the course and according to the new course start calendar;
- Cancellations communicated from the 2<sup>nd</sup> day before the course start date do not give the right to refunds or vouchers.
- The student, whose application of a study visa is refused by the authorities (ref. Art. 4), has the right to reimbursement of the fee paid except for secretarial expenses in the amount of € 250,00. Any bank charges incurred for returning the money are charged to the